

Application Format for supply of Hospital Linen & Hospital Consumable Articles as per specification of Department of Health & Family Welfare, Government of West Bengal under Promotional Order

Sl. No.	Particulars		Remarks
1.	Name of the Manufacturer/ Supplier/ Agency/ Firm/ Individual/ SHG/ Co-operative		
2.	Complete address of the Manufacturer/Supplier/Agency/ Firm/ Individual/ SHG/ Co-operative With phone number & email		
3.	Date of Incorporation		
4.	Registration No. of the SSI/ MSME Unit		Attach self attested copy
5.	PAN		Attach self attested copy
6.	GST Registration No. (if applicable)		Attach self attested copy
7.	Trade License Registration No.		Attach self attested copy
8.	Professional Tax Registration No.		Attach self attested copy
9.	Turnover of last 3 years or from date of establishment, whichever is less		Attach a self declaration in letter head
10.	Name & Address of the Owner with phone number & email		
11.	Name and address of the partners, if any		

The above stated information is true to the best of my/our knowledge and in case of any false information I/we are liable to legal consequence and the order shall be cancelled.

Date:

Name & Full Signature and stamp of the Applicant(s)

If the form is not complete in all respect, it shall be liable to be rejected.

Terms & Conditions:

- APPLICANTS SHOULD COMPULSORILY SUBMIT HARD COPY IN ANNEXURE-II.
- The Applicants intending to obtain Promotional Order of Hospital Linen & Hospital Consumable Articles as per specification of Department of Health & Family Welfare, Government of West Bengal and rate discovered through e-tender vide no. WBHDCL/NIT-446/2024-25 date 11-02-2025 shall have to confirm the same by way of an affidavit.
- The Applicant should be an MSME/SSI unit of West Bengal.
- **15% of District Hospitals, Sub Divisional Hospitals, State General Hospitals and Local Hospitals shall be kept reserved as for Promotional Order for which no credential is required.**
- **Awarded supply has to be compulsorily completed within 30 days from the date of issue of work order.**
- The authority reserves the right to ask for performance security for award of contract under promotional order.
- The competent authority reserves the right to reject any or all application without assigning any reason whatsoever and would not be liable for any cost that might have been incurred by any Applicant.
- **The last date of submission of application is 13th March, 2025.**
